



State Council on Developmental Disabilities

## **AD HOC COMMITTEE NOTICE/AGENDA**

Posted at [www.scdd.ca.gov](http://www.scdd.ca.gov)

**DATE:** January 29, 2008

**TIMES:** 10:00 am – 1:00 pm\*

*(\*ending time for this meeting is an approximation only and is intended solely for the purpose of travel planning.)*

**PLACE:** State Council Headquarters Office  
1501 21<sup>st</sup> Street, Suite 210  
Sacramento, CA 95811

**PHONE:** (916) 322-8481 – Council Office

- *[\*Note: Breaks will be announced as needed. Items may be taken out of order to ensure appropriate flow of the meeting.]*

### **10:00 A.M.**

- 1. ESTABLISHMENT OF QUORUM:** (S. Bittner)
- 2. CALL TO ORDER, Election of Chairperson Pro-Tem** (if necessary): (S. Bittner)
- 3. WELCOME/ INTRODUCTIONS:** (S. Bittner)
- 4. PUBLIC COMMENTS:**

*[This section is for members of the public only; and is to provide the public an opportunity to comment and/or present information to the Council on any matter not on the agenda. **Each member of the public will be afforded up to four minutes to speak. If you have additional information you are encouraged to submit it in writing.** Written requests, if any, will be considered first. Additionally, the Council will provide a public comment period not to exceed seven minutes total for all public comments prior to Council action on each item.]*

**5. AGENDA ACTION ITEMS:**

**A. Purpose of Adhoc Committee**

**(S. Bittner)**

1. Consumer friendly materials

a. language

b. alternative formats

2. Facilitators

a. definition

b. role

c. training

**B. Other Ideas**

**(All Committee Members)**

**C. 2008 Calendar Meeting Dates**

**(S. Bittner)**

**D. Adjournment and Next Meeting**

**(S. Bittner)**